

# **MULTI-DAY FIXED-DEPARTURE TOURS**

Hike and Bike Japan | DEPOSIT & PAYMENT POLICY

## ADVANCE BOOKING

## Booking made more than 180 days in advance

- Advance bookings can be held without a deposit for up to a maximum of 10 days from the booking date. This ensures that spots for the number of persons in your party will be temporarily protected from other bookings.
- A non-refundable 20% planning deposit is due within 10 days of booking in order to officially reserve your spot(s) and secure participation in the tour.
- Final payment of the remaining balance (the full tour price less deposits paid) is due no less than 60 days prior to the tour start date.
- A 5% discount on the full tour price will be given for final payments made more than 180 days in advance.

### **EARLY BOOKING**

# Booking made between 179 days & 60 days in advance

- Early bookings can be held without a deposit for up to a maximum of 7 days from the booking date, or until the 61st day prior to the tour start date, whichever comes first. This ensures that spots for the number of persons in your party will be temporarily protected from other bookings.
- A non-refundable 20% planning deposit is due within 7 days of booking, or by the 61st day prior to the tour start date, whichever comes first, in order to officially reserve your spot(s) and secure participation in the tour.
- Final payment of the remaining balance (the full tour price less deposits paid) is due no less than 60 days prior to the tour start date.

## NORMAL BOOKING

## Booking made less than 60 days in advance

• For bookings made less than 60 days prior to the tour start date, final payment of the full tour price is due at the time of booking in order to officially reserve your spot(s) and secure participation in the tour.

SUMMARY	ADVANCE BOOKING	EARLY BOOKING	NORMAL BOOKING	
Booking Made	More than 180 days in advance	Between 179 days & 60 days in advance	Less than 60 days in advance	
20% Deposit Due	Within 10 days of booking	Within 7 days of booking	At the time of healing	
Remaining Balance Due	No less than 60 days pr	At the time of booking		
Eligible Discount	5%			

Because of the buffer period between when a booking is made & the 20% deposit is due, there is no option to pay online when booking any **MULTI-DAY FIXED-DEPARTURE TOUR**.

## **ADVANCE & EARLY BOOKINGS:**

Upon confirmation of your booking, we will generate and send two separate online invoices to you through PayPal: (1) a <u>deposit invoice</u> and a (2) <u>balance invoice</u>. Both must be paid by the respective due dates specified on the invoices, in accordance with the timetable stipulated above.

### **NORMAL BOOKINGS:**

Upon confirmation of your booking, we will generate and send an online invoice to you through PayPal for the full tour price, which is due upon receipt (within 24 hours).



# **MULTI-DAY FIXED-DEPARTURE TOURS**

Hike and Bike Japan | CANCELLATION POLICY

ADVANCE CANCELLATION

Cancellations made 60 days or more prior to the tour start date

Cancellation fee of 20% of the full tour price

Cancellation fee is limited to the non-refundable 20% planning deposit paid at the time of booking.

### **EARLY CANCELLATION**

Cancellations made between 59 - 29 days prior to the tour start date

Cancellation fee of 30% of the full tour price

Non-refundable 20% planning deposit + an additional 10% fee for cancellation.

# NORMAL CANCELLATION

Cancellations made between 28 - 15 days prior to the tour start date

Cancellation fee of 50% of the full tour price

Non-refundable 20% planning deposit + an additional 30% fee for cancellation.

#### LATE CANCELLATION

Cancellations made between 14 - 8 days prior to the tour start date

Cancellation fee of 75% of the full tour price

Non-refundable 20% planning deposit + an additional 55% fee for cancellation.

# LAST-MINUTE CANCELLATION

Cancellations made between 7 days or less prior to the tour start date

Cancellation fee of 100% of the full tour price

Non-refundable 20% planning deposit + an additional 80% fee for cancellation.

	<b>ADVANCE</b> CANCELLATION	<b>EARLY</b> CANCELLATION	<b>NORMAL</b> CANCELLATION	<b>LATE</b> CANCELLATION	<b>LAST-MINUTE</b> CANCELLATION
Period	60 days or more prior to the tour	59 - 29 days prior to the tour	28 - 15 days prior to the tour	14 - 8 days prior to the tour	7 days or less prior to the tour
Fee	20%	30%	50%	75%	100%



# POST-CANCELLATION REFUNDS:

Cancellation fees come into effect after the deadline for paying the full tour balance has passed. As such, in the event of a cancellation for any **MULTI-DAY FIXED-DEPARTURE TOUR**, the full amount paid for the tour less the applicable cancellation fee will be refunded within 72 hours of a confirmed cancellation, via PayPal.



# MULTI-DAY FLEX-DEPARTURE TOURS

Hike and Bike Japan | DEPOSIT & PAYMENT POLICY

### ADVANCE BOOKING

## Booking made more than 120 days in advance

- Advance bookings can be held without a deposit for up to a maximum of 10 days from the booking date. This ensures that spots for the number of persons in your party will be temporarily protected from other bookings.
- A non-refundable 20% planning deposit is due within 10 days of booking in order to officially reserve your spot(s) and secure participation in the tour.
- Final payment of the remaining balance (the full tour price less deposits paid) is due no less than 30 days prior to the tour start date.
- A 5% discount on the full tour price will be given for final payments made more than 120 days in advance.

#### EARLY BOOKING

## Booking made between 119 days & 30 days in advance

- Early bookings can be held without a deposit for up to a maximum of 7 days from the booking date, or until the 31st day prior to the tour start date, whichever comes first. This ensures that spots for the number of persons in your party will be temporarily protected from other bookings.
- A non-refundable 20% planning deposit is due within 7 days of booking, or by the 31st day prior to the tour start date, whichever comes first, in order to officially reserve your spot(s) and secure participation in the tour.
- Final payment of the remaining balance (the full tour price less deposits paid) is due no less than 30 days prior to the tour start date.

## NORMAL BOOKING

## Booking made less than 30 days in advance

• For bookings made less than 30 days prior to the tour start date, final payment of the full tour price is due at the time of booking in order to officially reserve your spot(s) and secure participation in the tour.

SUMMARY	ADVANCE BOOKING	EARLY BOOKING	NORMAL BOOKING	
Booking Made	More than 120 days in advance	Between 119 days & 30 days in advance	Less than 30 days in advance	
20% Deposit Due	Within 10 days of booking	Within 7 days of booking	At the time of healing	
Remaining Balance Due	No less than 30 days pri	At the time of booking		
Eligible Discount	5%			

Because of the buffer period between when a booking is made & the 20% deposit is due, there is no option to pay online when booking any **MULTI-DAY FLEX-DEPARTURE TOUR**.

### **ADVANCE & EARLY BOOKINGS:**

Upon confirmation of your booking, we will generate and send two separate online invoices to you through PayPal: (1) a <u>deposit invoice</u> and a (2) <u>balance invoice</u>. Both must be paid by the respective due dates specified on the invoices, in accordance with the timetable stipulated above.

#### NORMAL BOOKINGS:

Upon confirmation of your booking, we will generate and send an online invoice to you through PayPal for the full tour price, which is due upon receipt (within 24 hours).



# **MULTI-DAY FLEX-DEPARTURE TOURS**

Hike and Bike Japan | CANCELLATION POLICY

ADVANCE CANCELLATION

Cancellations made 30 days or more prior to the tour start date

• Cancellation fee of 20% of the full tour price

Cancellation fee is limited to the non-refundable 20% planning deposit paid at the time of booking.

### **EARLY CANCELLATION**

Cancellations made between 29 - 15 days prior to the tour start date

Cancellation fee of 30% of the full tour price

Non-refundable 20% planning deposit + an additional 10% fee for cancellation.

# NORMAL CANCELLATION

Cancellations made between 14 - 8 days prior to the tour start date

Cancellation fee of 50% of the full tour price

Non-refundable 20% planning deposit + an additional 30% fee for cancellation.

### LATE CANCELLATION

Cancellations made between 7 - 4 days prior to the tour start date

Cancellation fee of 75% of the full tour price

Non-refundable 20% planning deposit + an additional 55% fee for cancellation.

# LAST-MINUTE CANCELLATION

Cancellations made between 3 days or less prior to the tour start date

Cancellation fee of 100% of the full tour price

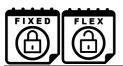
Non-refundable 20% planning deposit + an additional 80% fee for cancellation.

	ADVANCE CANCELLATION	<b>EARLY</b> CANCELLATION	<b>NORMAL</b> CANCELLATION	<b>LATE</b> CANCELLATION	<b>LAST-MINUTE</b> CANCELLATION
Period	30 days or more prior to the tour	29 - 15 days prior to the tour	14 - 8 days prior to the tour	7 - 4 days prior to the tour	3 days or less prior to the tour
Fee	20%	30%	50%	75%	100%



## POST-CANCELLATION REFUNDS:

Cancellation fees come into effect after the deadline for paying the full tour balance has passed. As such, in the event of a cancellation for any **MULTI-DAY FLEX-DEPARTURE TOUR**, the full amount paid for the tour less the applicable cancellation fee will be refunded within 72 hours of a confirmed cancellation, via PayPal.



# 1 & 1/2 DAY FIXED & FLEX-DEPARTURE TOURS

# Hike and Bike Japan | DEPOSIT & PAYMENT POLICY

## ADVANCE BOOKING

## Booking made more than 60 days in advance

- Advance bookings can be held without a deposit for up to a maximum of 7 days from the booking date. This ensures that spots for the number of persons in your party will be temporarily protected from other bookings.
- A non-refundable 20% planning deposit is due within 10 days of booking in order to officially reserve your spot(s) and secure participation in the tour.
- Final payment of the remaining balance (the full tour price less deposits paid) is due no less than 20 days prior to the tour start date.
- A 5% discount on the full tour price will be given for final payments made more than 60 days in advance.

## **EARLY BOOKING**

## Booking made between 59 days & 20 days in advance

- Early bookings can be held without a deposit for up to a maximum of 3 days from the booking date, or until the 21st day prior to the tour start date, whichever comes first. This ensures that spots for the number of persons in your party will be temporarily protected from other bookings.
- A non-refundable 20% planning deposit is due within 7 days of booking, or by the 21st day prior to the tour start date, whichever comes first, in order to officially reserve your spot(s) and secure participation in the tour.
- Final payment of the remaining balance (the full tour price less deposits paid) is due no less than 20 days prior to the tour start date.

### NORMAL BOOKING

# Booking made less than 20 days in advance

• For bookings made less than 20 days prior to the tour start date, final payment of the full tour price is due at the time of booking in order to officially reserve your spot(s) and secure participation in the tour.

SUMMARY	ADVANCE BOOKING	EARLY BOOKING	NORMAL BOOKING
Booking Made	More than 60 days in advance	Between 59 days & 20 days in advance	Less than 20 days in advance
20% Deposit Due	Within 7 days of booking of booking of booking		A1 61 1:
Remaining Balance Due	No less than 20 days pri	At the time of booking	
Eligible Discount	5%		

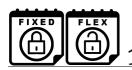
Because of the buffer period between when a booking is made & the 20% deposit is due, there is no option to pay online when booking any **1 & 1/2 DAY FIXED & FLEX-DEPARTURE TOUR**.

### **ADVANCE & EARLY BOOKINGS:**

Upon confirmation of your booking, we will generate and send two separate online invoices to you through PayPal: (1) a <u>deposit invoice</u> and a (2) <u>balance invoice</u>. Both must be paid by the respective due dates specified on the invoices, in accordance with the timetable stipulated above.

### **NORMAL BOOKINGS:**

Upon confirmation of your booking, we will generate and send an online invoice to you through PayPal for the full tour price, which is due upon receipt (within 24 hours).



# 1 & 1/2 DAY FIXED & FLEX-DEPARTURE TOURS

Hike and Bike Japan | CANCELLATION POLICY

**ADVANCE CANCELLATION** 

Cancellations made 20 days or more prior to the tour start date

Cancellation fee of **20% of the full tour price** 

Cancellation fee is limited to the non-refundable 20% planning deposit paid at the time of booking.

### **EARLY CANCELLATION**

Cancellations made between 19 - 9 days prior to the tour start date

Cancellation fee of 30% of the full tour price

Non-refundable 20% planning deposit + an additional 10% fee for cancellation.

**NORMAL CANCELLATION** 

Cancellations made between 8 - 4 days prior to the tour start date

Cancellation fee of 50% of the full tour price

Non-refundable 20% planning deposit + an additional 30% fee for cancellation.

### LATE CANCELLATION

Cancellations made between 3 - 2 days prior to the tour start date

Cancellation fee of 75% of the full tour price

Non-refundable 20% planning deposit + an additional 55% fee for cancellation.

LAST-MINUTE **CANCELLATION** 

Cancellations made between 1 day or less prior to the tour start date

Cancellation fee of 100% of the full tour price

Non-refundable 20% planning deposit + an additional 80% fee for cancellation.

	ADVANCE CANCELLATION	<b>EARLY</b> CANCELLATION	<b>NORMAL</b> CANCELLATION	<b>LATE</b> CANCELLATION	<b>LAST-MINUTE</b> CANCELLATION
Period	20 days or more prior to the tour	19 - 9 days prior to the tour	8 - 4 days prior to the tour	3 - 2 days prior to the tour	1 day or less prior to the tour
Fee	20%	30%	50%	75%	100%



# POST-CANCELLATION REFUNDS:

Cancellation fees come into effect after the deadline for paying the full tour balance has passed. As such, in the event of a cancellation for any 1 & 1/2 DAY FIXED & FLEX-DEPARTURE TOUR, the full amount paid for the tour less the applicable cancellation fee will be refunded within 72 hours of a confirmed cancellation, via PayPal.